Description of the Delivery Note AI Agent and the AI Functions

The Delivery Note AI Agent (also "**Agent**") is an AI-enabled agent made available to the Customer via Microsoft Teams. The Agent is built on the 4PS Agent Platform and leverages Microsoft Teams agent capabilities to interact through natural language (LLM), connect to business data, and perform actions on behalf of users. An agent in Microsoft Teams understands user intent, performs tasks, and enhances collaboration. The Agent:

- is designed to support site managers and operational users in processing delivery notes related to purchase orders in 4PS Construct (based on Microsoft Dynamics 365 Business Central).
- assists users by analyzing uploaded delivery note images, retrieving relevant purchase order data, and matching the actual delivery against the relevant purchase order. Any proposed actions or updates require explicit user confirmation before execution.
- operates as a decision-support and automation aid.

The Agent does not act autonomously without user interaction and does not replace existing business controls. Final responsibility for correctness and validation of results remains with the user. The Agent generates responses and suggested actions automatically using artificial intelligence and large language models (LLMs). Its output may be incomplete, inaccurate, or unsuitable for business-critical or production use without human review.